

Instructions for Brick Engraving

To be assured of your satisfaction with engraving, we ask that you fill out the grid below with the wording you wish to have inscribed onto your donated brick.

- * Bricks are 4" x 8" with inset black engraving.
- * Maximum of three lines of engraving.
- * Number of characters per line is nineteen including spaces.
- * Any symbol is considered one space (period, comma, dash etc).
- * All text to be upper case.
- * Use standard abbreviations for rank and military unit name such as;
PVT for private, SGT for sergeant, 2LT for second lieutenant,
CPT for captain, INF for infantry, CAV for cavalry, REG for regiment.
- * Soldier, Sailor or Other participated in Battle of Plymouth Yes No
(Information for Notation Engraved on Brick, see Example on Page 1)

Example:

EDWARD N BOOTS
QM SERGEANT CO H
101ST PENN VOL INF
⊗

(Text will be centered on brick as in example)

4 x 8 Brick No. 1

4 x 8 Brick No. 2

I approve the above to be accurate and ready for engraving.

Signature: _____ Date: _____

If Order Form is returned by email or electronically it is an admission of approval.

If you have questions or for contact/ mailing at:

By Phone: (252) 793-1377 Via mail: Port O' Plymouth Museum Via email: admin@portoplymouthmuseum.org
 302 East Water Street
 P. O. Box 296
 Plymouth, NC 27962

Number of Engraved Brick at \$40.00 each..... @ \$40.00 \$ _____
 Donation.....\$ _____
 Total.....\$ _____

Make Check payable to: Washington County Historical Society (WCHS)
 for: FH/UW Fund